

## **AUBURN ARTS COMMISSION**

### **Special Meeting Minutes**

**August 20, 2012**

The special meeting was called to order at 5:03 pm by Chairman Lee Buckingham at Auburn City Hall, Room 10. Present were: Lee Buckingham, Tim Grayson, April Maynard, Joyce Silva and Judi Lardner.

A quorum was established.

**Public Comment:** There was no public comment.

**Discussion/selection of new AAC member from applications:** Lee announced that Terri Goodman was interested in the AAC vacancy. April moved that the AAC recommend that Terri Goodman be appointed to fill the vacant position on the AAC. Tim seconded the motion, which passed unanimously.

**Auburn Arts in the Park, recap and future planning:** The recap began with a discussion of festival volunteers. Tim said he has a packet of information for whoever handles volunteers in 2013. He said that the "Please Clean Up" signs on the tables were effective. It was agreed that we definitely need more volunteers for set-up and breakdown next year. We could also use volunteers to help the artists set up. Tim said that we need approximately twelve volunteers present at all times throughout the day. Lee said that he would like to create a master binder that would include notes on how to handle the different aspects of the festival. He said that the finance department is willing to handle the applications for the festival and has made several suggestions regarding changes to make to the application forms. Tim moved to select Saturday, May 18<sup>th</sup>, 2013, as the date for the next festival. Joyce seconded the motion, which passed unanimously. Judi asked how the date would be advertised. Joyce was selected to chair the event. A discussion followed about whom to contact with "Save the Date" announcements, banner location reservations, contacting the Placer Land Trust to verify that it's okay to use the park again, and the Plein Air contest proposed for the Farmers Market. There was further discussion about potential parking areas since we can't rely on using the Chapel of the Hills lot. Location of food vendors (to be clustered in a food court) and artists was also discussed. April raised the topic of creating a logo or brand for both the festival and the AAC. There was a general discussion of changes to be made to the applications. Tim moved to contact a local non-profit community group to handle food and all alcohol sales for the event. April seconded the motion, which passed unanimously. Joyce will contact the 20-30 Club to see if they are interested. There was a discussion about vendor fees for non-profit and for-profit groups. The size of the tent for stage acts and the possibility of creating a shaded space for the audience was discussed.

The next regular meeting will be on September 11, 2012 at 8:15 am.

Meeting adjourned at 7:04 pm.

Respectfully Submitted,  
Judi Lardner, Secretary